

MONTEREZ GOLF & COUNTRY CLUB

GOLF BYE-LAWS

These Golf Bye-Laws shall be in force under the General Bye-Laws of Monterez Golf & Country Club, hereafter known as the Club and is sanctioned by the Management, hereafter known as the Management, who reserves the right to alter, amend or change any bye-laws contained herein with due notification to members of the Club.

1. GENERAL

1.1 The game of golf shall be played in accordance with the Rules of Golf as laid down by R & A of St. Andrews and shall be adhered to at all times together with the Local Rules of the Club.

1.2 INFRINGEMENT

The Management of the Club, Liaison Committee or their appointed staff on duty shall take appropriate actions on any member for any infringements of the Club's General Bye-Laws or the following Golf Bye-Laws. Infringements may be subjected to disciplinary actions.

2. DEFINITION/IDENTIFICATION

2.1 MEMBERS

Members are defined as Ordinary, Life, Corporate and Privileged Members.

2.2 An official golf identification tag (supplied at cost) shall be displayed by all Members whilst utilising the Club's golf courses at a conspicuous part of the golf bag and shall be made available for inspection upon request by the Management of the Club or Liaison Committee, or any other authorised personnel (Starter, Course Marshall, etc)

2.3 VISITORS/GUESTS

- a) **Guest are defined as :-**
 - i) Person(s) introduced by the Management or Liaison Committee and they are non-fee paying.
 - ii) Members from Affiliated/Associated Clubs.
 - iii) Persons introduced by Members.
- b) Visitors are defined as person/s not introduced by Members and they are fee paying.

Visitors and guests whilst utilising the Club's golf Courses are required to display the appropriate Visitor's/Guest's tag in the same manner mentioned in Rule 2.2 and posses valid golfer insurance.

3. GOLFING ATTIRE

3.1 The proper attire for golfers shall be:

- a) For men, sport shirts with collar/mock-neck & sleeves, trousers or shorts not more than 10-cms or 4-inches above the knee. All shirts must be completely tucked in.
- b) For ladies, sport shirts with collar/mock-neck & sleeves, pants or skirts or shorts not more than 10-cms or 4-inches above the knee. All shirts must be completely tucked in.
- c) Proper Golf Shoes worn with socks.
- d) Headgear like Caps, Hats or Visors are optional

3.2 Dress attire not permitted on the Golf Course shall include:
Round-neck T-shirts / Jogging shorts / boxers pants / track suits or their trousers / jeans / trousers which have rubber-pleated waist or pleated waist band using a string or cord for belting.

4. **ELIGIBILITY TO PLAY**

4.1 Only players with valid handicap who have registered and whose names appear on the Course Ticket are allowed to play on the Golf Course provided they are able to show proof of owning a Golf Insurance policy or pay an additional amount for daily Golf Insurance.

4.2 **VALID / RECOGNISED CLUB HANDICAP**

Players without a valid CLUB HANDICAP or whose HANDICAP is above 24 for men and above 36 for ladies shall not be permitted to play in any competition unless otherwise expressly permitted by the Committee.

4.3 **PLAYERS WITHOUT HANDICAP**

Players, including guests and visitors without a valid handicap shall not be permitted to play on the Course.

4.4 **CLUB ORGANIZED COMPETITIONS**

All Club events to be played from Blue tee-box for Men and Juniors and Red tee-box for Ladies and Girls Juniors. Unless, if it's a Junior event, they play according to their age group tee-boxes.

4.5 **RECIPROCAL ARRANGEMENTS**

a) Unless otherwise specified, any guest belonging to any club or clubs with reciprocal arrangements with Monterez Golf & Country Club may use the Club's facilities for up to a maximum of 14 times (or any other number of times as mutually agreed) in any one calendar year. Such privileges will not be granted if :-

i) The guest has one or more places of residence, one of which is in SELANGOR or WILAYAH PERSEKUTUAN KUALA LUMPUR or PUTRA JAYA, whether temporary or otherwise or

- ii) The guest whose place of work is in SELANGOR or WILAYAH PERSEKUTUAN KUALA LUMPUR or PUTRA JAYA, whether temporary or otherwise.
- b) All payments by affiliated/associated guests for Green Fees, Buggy or F&B shall be by cash or by credit cards accepted by the Club.

4.6 **MEMBER'S GUEST**

- a) Unless otherwise expressly permitted by the Management, a member may introduce up to three (3) guests per flight and the member must be playing in the same flight as the guest/s he/she introduces.
- b) Any member who introduces a guest shall be liable to the Club for all monies due to the Club incurred by the guest and shall also be responsible for the guest's conduct including any infringements of the Local Rules and any Bye-Laws of the Club committed by his/her guest.

5. **LOCAL RULES**

- 5.1 The Management may from time to time make such Local Rules as it thinks fit and may, from time to time, vary or rescind the same.
- 5.2 Any changes to the Local Rules shall come into force on the date fixed for that purpose and shall be posted on the Club's notice board.
- 5.3 Any additional Local Rules to be implemented shall be posted on the Club's Notice Board and shall be provided as an Annex to the score-cards on competition days. All Local Rules in force are printed on current score cards.

6. GOLF ETIQUETTE / COURTESY ON THE COURSE

6.1 SAFETY

- a) Prior to playing a stroke or making a practice swing, the player should ensure that no one is standing close by or in position to be hit by the golf club, the ball or any stones, pebbles, twigs or the like which may be moved by the stroke or the practice swing.
- b) Whenever a ball when struck is heading towards another fairway, shout "FORE" or "BALL" loudly to warn anyone there even though you may not see them.

6.2 CONSIDERATION FOR OTHER PLAYERS

- a) No one should move, talk or stand close to or directly behind the ball or the hole when a player is addressing the ball or making a stroke.
- b) No player shall play until the players in front are out of range.
- c) Players searching for a ball should signal the players behind them to pass as soon as it becomes apparent that the ball will not easily be found. They should not continue play until the players following them have passed and are out of range.
- d) When the play of a hole is completed, players should leave the putting green immediately.

6.3 **SLOW PLAY / UNDUE DELAY**

- a) In the interest of all golfers, players should play without undue delay.
- b) A flight is Out of Position when there is a clear Par 3 or Par 4 hole ahead of them or when they arrive at the Tee Box of a Par 5, the flight ahead of them are already on the putting green of the same Par 5 and are holding up flights behind them.
- c) A flight Out of Position shall take immediate actions to increase their pace of play, to play faster in order to catch up with the flight ahead.
- d) If a flight fails to keep its pace on the course and is Out of Position, it should invite the faster flight behind to pass.
- e) The Course Marshals are empowered to take the following actions towards a flight that is Out of Position:
 - i. Issue a First Warning to the flight in question that they are Out of Position and that they should play faster.
 - ii. The Course Marshall shall follow and time the flight for the next hole to determine if they have caught up some time and played below the time allocated for that hole.
 - iii. The Course Marshall shall issue a Second Warning if he is satisfied that there was no improvement and that the flight in question did not increase their pace of play and the Marshall shall insist that the players pick up their balls without putting on the green and move on to the next tee box with every player adding two putts to their score.
 - iv. For a third Warning, the Marshalls are empowered to direct the slow flight to the next tee box or be removed from the Course.

6.4 CARE OF THE COURSE

- a) **HOLES IN THE BUNKERS** - Before leaving a bunker, a player should carefully fill up and smooth over all holes and footprints made by the player by using the rakes provided.

- b) **REPLACE DIVOTS, REPAIR BALLMARKS AND DAMAGE BY SPIKES**
 - i. Through the green, a player should ensure that any turf or divot removed or displaced by him is replaced at once, covered with sand and pressed down and that any damage to the putting green made by a ball is carefully repaired. Damage to the putting green caused by golf shoes spikes should be repaired upon the completion of the hole.

 - ii. All golfers not using Buggies must carry a sand bucket to repair divot holes. Such buckets are provided and must be returned to the starter hut on completion of play.

- c) **DAMAGE DUE TO FLAGSTICKS, BAGS, TROLLEYS ETC.**
 - i. Players should ensure that, when putting down bags or the flagstick, no damage is done to the putting green and that neither they nor their caddies damage the hole by standing close to it, in handling the flagstick or in removing the ball from the hole. The flagstick should be properly replaced in the hole before the players leave the putting green. Players should not damage the putting green by leaning on the putters, particularly when removing their ball from the hole.

 - ii. Bags, trolleys, and buggies must not be placed or parked on or near the putting green or teeing ground.

d) GOLF CARTS AND BUGGIES

- (i) Buggies whenever available should be hired by all players.
- (ii) A player may not engage a buggy for more 2 ½ hours for 9 holes or 4 ½ hours for 18 holes. If the player engages a buggy in excess of the time frame aforesaid he shall be charged a fee for an additional 9 holes.
- (iii) The sports complex and the Club House (with the exception of the Caddy Station) and the field department are out of bounds to all caddies.
- (iv) Subject to availability, buggies may be rented at the prescribed rate on such terms and conditions as may be stipulated by the Management.
- (v) The players using the buggies shall be responsible for all damages to the vehicle and will bear the cost of making good the damages.
- (vi) No booking of buggy is allowed and children are prohibited to use them.
- (vii) Buggies must be collected from and returned to the station immediately after use.
- (viii) Buggies are only allowed on the buggies' pathway and at no times are buggies allowed on fairways, tee boxes or greens unless otherwise specified by the Management. Each buggy shall be utilized by a maximum of 2 persons only. Rear passengers are strictly not permitted except for the caddies.
- (ix) All players renting the buggy shall be responsible for damages, accidents or any form of loss and shall indemnify the Club against any claims, liability or any such losses.

- (x) Caddies and Children who have attained their 16th birthday may operate (drive) a buggy under supervision of an adult Member. Children who have not attained 16th birthday are prohibited from operating a buggy but may sit as a passenger provided it is driven by an adult, a caddy or a Member.

6.5 The first infringement to the above Golf Bye-Law 6.4 shall result in disciplinary actions to the person/s concerned and if such infringements are repeated within 12 months of the first infringement, the member responsible will be suspended for a period of one month. If, thereafter, the offences are repeated within 12 months of the last infringement, the member will be suspended for a period of 3 months.

7. PRIORITY ON THE COURSE

- 7.1 One/two-ball flights are not allowed on Weekends and Public Holidays.
- 7.2 A one/two ball flights are only permitted after 5.00 p.m. on Weekends and Public Holidays.
- 7.3 A single player has no standing and must give way to a flight of two or more players on weekdays or after 5.00 p.m. on Weekends and Public Holidays.

8. COURSE CONTROL

- 8.1 The course shall be formed as follows :-
 - (i) 1st Nine
 - (ii) 2nd Nine
 - (iii) Night golfingPlayers shall proceed strictly in accordance with the above course rotation in a round of 18 holes, except during competition or as maybe rescheduled by the Club.
- 8.2 No play shall commence :-
 - (i) From any teeing ground other than the 1st tee or the 10th tee or at any other tee unless so specified. Each hole shall be played in the proper sequence ;

- (ii) Prior to the commencement time as may be decided by the Management unless as may be permitted by the Management.
 - (iii) Prior to the player's full particulars and handicap being first registered with the Golf Course or the Starters, where applicable.
- 8.3 Play shall be regulated by the official tee-off times as may be decided by the Management from time to time, unless otherwise specified by the Management.
- 8.4 The Management shall have the full authority to determine the opening or closure of the Course for normal play or due to inclement weather or reserve one or both Courses for competitions whether for particular classes of play or for particular occasions or otherwise, in whatever as the Management may think fit.
- 8.5 All morning flights crossing over to another nine after 9.30am and afternoon crossing over to another nine before 4.30pm shall have priority over new flights. After 9.30am and 4.30pm, new flights will be allowed to tee off and any late cross over flights will only tee off in an alternate manner starting with a new flight, followed by a cross over flight, another new flight followed by another cross over flight and so on.

New flight after 9.30am and 4.30pm will be allowed to tee off on a first come first served basis as determined by the Starter on duty.
- 8.6 Non-players may not accompany players to the course.
- 8.7 A player may not play more than one ball at any one time on the course.
- 8.8 Each member is required to submit their scorecard duly signed, at the end of play and deposit it in the boxes provided at the Club house.

- 8.9 Two-ball and three-ball matches play over a course reserved for four-ball matches and shall have equal priority. A single player has no standing and shall give way to a match of any kind.
- 8.10 No competition shall be held except with the permission of the Management.
- 8.11 The Management shall have the full power to arrange the order of play at all times.
- 8.12 Sharing of golf sets is not allowed and slow play shall be avoided at all times.
- 8.13 If the group ahead is slowing down, the group behind with one clear hole then the group behind shall be allowed to pass and play through.
- 8.14 Players are expected to assist, co-operate with and follow the instructions of the Officials and Course Marshal in their attempts to expedite the play of any group of players.
- 8.15 Play on the course shall be regulated by the use of sirens to signify as follows :
- (i) Three (3) short blast – suspension of play
 - (ii) Two (2) short blast – resumption of play
 - (iii) One (1) prolonged blast – abandon play
- 8.16 Flights that stop for whatever reason during the course of play, including but not limited to stop at the drink hut for meals/drinks, shall lose priority to the flights behind them.

9. FLIGHT BOOKINGS FOR WEEKENDS AND PUBLIC HOLIDAYS

- 9.1 Flights bookings are required for weekends and public holidays and may be made 7 days in advance. Members may book flights by telephone or in person at the Reception Counter. Each Member shall be entitled to only one booking for each day of play. Children of members are not allowed to make bookings.

- 9.2 Both bookings by telephone or in person must be made with at least three players in one flight complete with names (including names of guest), membership numbers, handicaps, and the contact details of the Member making the booking.
- 9.3 Flights booked by members are not transferable. At least one of the names provided during booking must be present on the booked flight.
- 9.4 Any cancellation or replacement of a player/s in a booked flight must be made not later than 24 hours before the booked day of play after which the booked day and time and the names of players are deemed confirmed.
- 9.5 A flight who is confirmed to play but did not show up shall incur a NO SHOW charge that will be debited into the absent member's account.
- 9.6 If a member has accumulated 3 or more NO SHOW penalties within the preceding 12 months, the member shall be suspended from booking privileges including being a named person to play in a booked flight for a period of three (3) months.
- 9.7 On Weekends and Public Holidays, a member is allowed to introduce a maximum of three (3) guests per flight at member's guest accompanied rates. Additional guests shall be charged at member's guest introduced rates.
- 9.8 Members must play with their guest they introduced. In the event the member is unable to play with their guest or is unable to play at all, the member must inform the Management to avoid the guest/s being charged the member's guest accompanied rates.
- 9.9 Block bookings for several flights are not allowed except for organized competitions or private competitions arranged by the Club.

10. DEFINITION AND RESPONSIBILITIES OF THE FLIGHT LEADER

- 10.1 The Flight Leader must be a member of MGCC. In a flight consisting of more than one member, the lowest handicap player shall be the Flight Leader. In case of equal Handicaps, the more Senior Member with respect to age will be the Flight Leader.
- 10.2 The Flight Leader shall be responsible for his entire flight to :-
- a) Tee off at the allocated time and tee box
 - b) Maintain the proper Pace of Play
 - c) Practice good golf Etiquette
 - d) Conduct of the flight members and it's adherence of the Club's Rules and Bye-Laws.
- 10.3 For a flight without a MGCC member, the lowest Handicapper shall be the Flight Leader. In the case of equal handicaps, the more Senior Player with respect to age shall be the Flight Leader. This Ruling shall apply to all flights.

11. STARTING TIMES

- 11.1 The Management shall have full powers to arrange the order of play at all times.
- 11.2 Unless otherwise provided, no flight shall start from any tee box other than the first and the tenth of tee boxes of the Course.
- 11.3 A flight should report to the starter at least 10 minutes before their scheduled or stipulated booked time.
- 11.4 Should all players in a flight are not present or has not reported to the Starter on duty or remained not ready to play at the stipulated booked time regardless of the actual tee-off time in the case of delayed starting times for whatever reasons shall immediately lose its position in the queue and rights to play.

- 11.5 A late flight that has lost their position may register themselves on a Wait List and will only be allowed to play on a booked time (or queue in the case of delayed starting times) of another late flight that has also lost their position or be queued behind the last flight provided the Course is not closed for any cross-over flights.

12. TEMPORARY COURSE CLOSURE

- 12.1 The Club's Management shall have the absolute discretion to close or re-open the Course due to inclement weather. However, a player may choose to discontinue play due to inclement weather at his own discretion.
- 12.2 A series of long blasts of the siren shall signify that the Course has become unplayable and players may chose to complete the hole being played before stopping play.
- 12.3 A long continuous blast of the siren shall signify that the Course closure is due to an impending dangerous situation, normally approaching lightning and players **MUST** stop play immediately and seek shelter.
- 12.4 A series of short blast of the siren shall signify the reopening of the Course for play.
- 12.5 Upon resumption of play after Temporary Course Closure,
 - a) on the starting tee boxes, provided the Course is not closed for cross-over flights, flights with current stipulated booked tee-off times shall have precedence over flights with lapsed tee-off times.
 - b) for players already on the Course, they **MUST** resume play from the last spot on the Course where they had stopped before the closure and not to replay the uncompleted hole.
- 12.6 **RAIN CHECKS**
 - a) Rain Checks shall only be issued when there is a Closure of the Course.

- b) A rain check for 18 hole green fee and buggy fees will be issued if a game is abandoned
- c) A rain check for 9 hole green fee and buggy fees will be issued if a game of 18 holes is abandoned due to Course Closure after completion of 9 or less holes.
- d) No rain checks will be issued for a 9 hole game if play has already started.
- e) No rain checks will be issued for any Golf Promotion packages.

13. **PRACTICE PUTTING/CHIPPING GREENS**

- 13.1 Players using the practice putting and chipping greens are to adhere to the proper golfing attire as per Golf Bye-Law 3
- 13.2 Children below 12 years old must be accompanied by an adult at all times.
- 13.3 No running is allowed on the practice putting greens
- 13.4 Chipping are allowed only from designated areas

14. **CONDUCT**

Golfers playing at MGCC should at all times observe the Club's bye-laws. Failure to comply or adhere to the Club Bye-laws and conduct herein may subject the member to disciplinary action. Every golfer shall;

- 14.1 Register before playing on any Course.
- 14.2 Display an authorised golf bag tag. *
- 14.3 Not declare a false handicap to play on any Course.
- 14.4 Not use another member's name to play on any course.
- 14.5 Tee off only from designated tee areas on any course.

- 14.6 Not tee off or take a shot while players ahead are within range.
- 14.7 Avoid causing injuries to any player ahead who is within range.
- 14.8 Refrain from making unnecessary loud noise or use abusive language to the annoyance of other players.
- 14.9 Not throw clubs or balls to the annoyance of other players.
- 14.10 Not cause any damage to any part of the course whatever.
- 14.11 Shall not threaten and/or abuse any fellow members, starters or staff of MGCC.
- 14.12 Shall abide to instructions and directives from the Starters and Course Marshals in their course of duty.
- 14.13 Submit duly signed scorecards after completion of play.
- 14.14 Not deliberately return or submit scorecards with incorrect scores.
- 14.15 Play in any interclub game after being selected, except with appropriate notification.
- 14.16 Abandon or discontinue play once the siren has sounded.
- 14.17 Not play two-ball flight at any stage of the game on courses reserved for 3 or 4-ball flights on weekends and public holidays.
- 14.18 Not share clubs or golf bag with another golfer(s). Each golfer must have his/her own golf clubs and golf bag.
- 14.19 Not allow non-golfers or other golfers to accompany him in any round of golf when they are not registered to play.*
- 14.20 Not cheat by deliberately moving any ball for a better lie; deliberately replacing lost balls to avoid penalty; etc.

14.21 Not fail to observe these Golf Rules or any other rules and bye-laws of the Club.

14.22 Disciplinary action will be taken against members who make false accusation or complaint against other members or staff.

Note: Exceptions on the above rules depicted by (*) may be allowed when prior permission has been granted by the Club's Management.

15. LIABILITY

15.1 The Club shall not be liable for any mishap or injury to person/s, damage to or loss of property/personal belongings in or around the Club, Golf Courses, Practice Greens and/or Driving Range by any reason or cause whatsoever.

15.2 All members, guest or visitors shall indemnify the Club against any claims for any loss, damage or injury whatsoever arising from any actions, omissions, negligence and/or deeds of anyone within the premises of the Club.

15.3 All members should own a Golfer's Insurance Policy for such claims.

16. HANDICAPPING BY LAWS

Handicaps shall be administered by the GOLF RULES, COMPETITION & HANDICAPPING SUB-COMMITTEE (hereafter referred to as the Handicap Sub-Committee) in accordance with the USGA Handicap System.

A basic premise underlies the USGA Handicap System, namely that every player will try to make the best score that he/she can at each hole in every round he/she plays, regardless of where the round is played, and that he/she will post every acceptable round for peer review.

All handicaps will be computed based on the formula contained in Section 10-2 of the USGA Handicap System which disregards the player's worst 10

of the last 20 handicap differentials since these scores do not represent his or her potential ability. The percentage of scores used in a scoring record decreases from the maximum of the best 50% as the number of scores in the scoring record decreases.

17. OBTAINING HANDICAP

A USGA Handicap must be earned. No player has an inherent right to a USGA Handicap without providing full evidence of his or her ability to the Handicap Sub-Committee.

- 17.1 New Members
- 17.2 For those who had not played golf before, a handicap will not be given until the potential golfer has the permission of the authorised personnel or the golf pro to play golf.
- 17.3 For a non – handicapped golfer to obtain a handicap from MGCC, he/she must submit a minimum of ten scores over 18 holes, signed by a handicapped player as well as the non – handicapped golfer, whose scores should reflect a potential 24/36 handicapper.
- 17.4 After returning a minimum of ten 18 – hole score card, he / she must then he tested by an authorized personnel or the golf pro.
- 17.5 Handicap tests will be held on Weekends (Sat, Sun & Public Holiday) at 5.00 p.m. Appointment shall be made at the Registration Counter or by phone /fax.
- 17.6 For the handicap test, the following points will be assessed:
 - a. Golf Etiquette - knowledge and its applications
 - b. Ability to play
 - c. Golf Rules - knowledge and its applications
 - d. Gentlemanly character

17.7 Three Months Probation

Any golfer having passed the handicap test shall be placed on a 3 months probation. His / Her name will be displayed on the notice board. Barring any complains he / she shall be automatically confirmed at the end of the said period of probation. The probationer cannot introduce non - member, guest golfer onto Golf Courses.

17.8 GENERAL

The Management reserves the rights to alter, amend, repeal or add to any of the above rules where and when necessary.

18. PLAYER'S RESPONSIBILITIES

18.1 Players shall follow Rule 6-2 of the Rules of Golf using their Course Handicaps, in order to apply handicaps correctly in competitions.

18.2 If a player belongs to more than one golf club, he/she should return all scores to all his/her clubs in person or by mail or facsimile together with the USGA Course Ratings, and USGA Slope Rating (if any), and dates. Failure to post all acceptable scores at all clubs produces a handicap that is not based on the player's best 10 of his last 20 scores and results in a player having more than one handicap.

18.3 Consequently, these players must declare their lowest handicap when competing against other players in all MGCC competitions.

19. HANDICAP REVISIONS

The Handicap Sub-Committee will review and revise handicaps at least once a calendar month based on the posting of acceptable scores up to and including the 20th day of each month.

Revised handicaps are valid with immediate effect, and will be available for peer review at the Club's premises.

20. EQUITABLE STROKE CONTROL

The Club shall use Equitable Stroke Control to downward adjust individual hole scores for handicap purposes. ESC sets the maximum number that a player can post on any hole depending on player's Course Handicap. ESC is used only when a player's actual or most likely score exceeds the maximum number based on the table below.

<u>Course Handicap</u>	<u>Maximum Number On Any Hole</u>
9 or less	6
10 through 19	7
20 through 29	8
30 through 40	9

UNDER NO CIRCUMSTANCES SHALL THE ABOVE PROCEDURES BE USED BY A PLAYER TO MANUPULATE HIS OR HER HANDICAP. IF A PLAYER USES ESC FOR SUCH PURPOSES, HIS OR HER HANDICAP SHALL BE ADJUSTED OR REVOKED BY THE HANDICAP SUB-COMMITTEE.

21. EXCEPTIONAL TOURNAMENT SCORES

When a player has two or more eligible tournament scores with differentials at least three strokes better than his or her USGA Handicap Index, an alternate calculation based on Section 10.3 of the USGA Handicap system will be used to determine his or her USGA Handicap.

An Eligible tournament score is a tournament score contained within a player's scoring record, including team matches, member-guest competitions, four-ball match or stroke-play competitions, stableford and bogey competitions, etc. Tournament scores outside of a player's last 20 scores remain eligible for the calendar year in which they were made.

USGA Handicap reduction for exceptional tournament scores is calculated at each handicap revision. A player's USGA Handicap will return to the number calculated by the normal formula in Section 10-2 of the USGA Handicap System when his or her two lowest eligible tournament score differentials are no longer more than three strokes better than his or her USGA Handicap calculated under Section 10-2.

22. LOCAL RULE
ARBITRARY REDUCTION OF HANDICAP (A/C)

22.1 Arbitrary cuts will be applicable to all players and will be based on the following table :

NETT SCORE RETURNED HANDICAP	63 & UNDER	64	65	66	67	68
0 to 3	NO HANDICAP REVISION					
4 to 7	1	1	1	1	-	-
8 to 12	2	2	2	1	1	1
13 to 18	3	3	2	2	1	1
19 to 24	3	3	2	2	1	1
25 to 36	3	3	2	2	1	1

22.2 A/C is automatically implemented immediately after the competition closes.

22.3 Golfers whose Handicaps have undergone A/C will maintain those Handicaps for 6 calendar months after the A/C.

22.4 Arbitrary Reduction of Handicaps will apply to MGCC official competitions held at MGCC and for members' only competitions.

22.5 Arbitrary Cuts in Handicaps will not be made for Inter-Club non-individual matches, or team competitions but scores returned during those competitions will be noted by the Handicap Sub-Committee and suitable action will be taken if so required.

22.6 Under exceptional circumstances when golfer's normal play is much better than indicated by the score cards returned by him or the refusal to return 18 hole score cards, the Handicap Sub-Committee reserves the right to reduce his Handicap and determine the amount of adjustment.

- 22.7 In an extreme case of a player's non-cooperation, the Handicap Sub-Committee has the right to withdraw his handicap. A member may appeal in writing if there are valid grounds that his handicap is reduced unfairly.
- 22.8 If the handicap from NHS index or ETS become lower than the handicap A/C, the lower value shall apply.
- 22.9 ESC shall be used to compute net scores for stableford/bogeyplay.

23. UPWARD REVISION OF HANDICAPS

A player's increasing handicap shall be limited by the following Upward revision of Handicaps:

- 23.1 For 0-9 Handicapper A maximum of 1 stroke per month
(Maximum of 3 strokes in a year)
- 23.2 For 10-40 Handicapper A maximum of 2 strokes per month
(Maximum of 5 strokes in a year)

24. RETURNING AN ACCEPTABLE ROUND FOR HANDICAP MAINTENANCE

Below are the steps a player should follow to maintain a current USGA Handicap.

- 24.1 Convert your USGA Handicap Index to a Course Handicap before you play. To do this:-
- consult a Course Handicap Table to find your Course Handicap for the tees, or
 - multiply your USGA Handicaps Index by the Slope Rating of the tees and divide by 113. Round to the nearest whole number.
- 24.2 Record your gross score on each hole.

This is the total number of strokes you took plus any penalty strokes.

24.3 Recording a score for uncompleted hole

If you don't finish the hole, or if you are conceded a stroke. The hole score is the score you most likely would have made. It is the strokes, penalty strokes taken thus far, plus the number of strokes it will take to complete the hole. An X should precede this most likely score on your card.

Example: A player picks up the ball on the green after five strokes. The player estimates it would have taken two strokes to putt out. When added to the five strokes already taken, the "most likely score" the player records is seven. The score is preceded by an X.

24.4 Record a score for a hole not played

If you do not play a hole or play it other than under the principles of the Rules of Golf, the hole score in these cases is equal to par plus any handicap strokes you're entitled to receive on the hole.

Example: A player with a Course Handicap of 10 receives handicap strokes on the first 10 handicap stroke holes. The sixth handicap stroke hole is under construction. For that hole, the player will record a score of par plus one. The score is preceded by an X.

24.5 Adjust a hole score

If your score exceeds your maximum number under Equitable Stroke Control (ESC). Refer to ESC table.

REMEMBER: Use your Course Handicap when applying ESC. Don't apply ESC using a Course Handicap that has been reduced or increased because of a condition of competition, such as a 90% allowance.

Example: A player with a Course Handicap of 10 hits the ball out of bounds and three-putts the green for a gross score of eight. The eight is higher than the player's maximum score allowed. So he or she will have to adjust it down to a seven when posting his score.

- 24.6 Post your adjusted score for every acceptable round for handicap purposes. Such scores should be posted at all clubs of which you are a member, and include:

your name;
the USGA Course Rating of the tees you played,
the USGA Slope Rating of the tees you played,
the date of play, - and
the letter "T" if it was a tournament score.

An acceptable round is:
an 18 hole round,
13 or more holes of an 18 hole round;
consecutive 9 hole rounds with no intervening 18 hole round.

An unacceptable score is:
an 18-hole round in which fewer than 13 holes are Played,
made during an inactive season; when a majority of holes are
not played in accordance with the principles of the Rules of
Golf; when the length of the course is less than 3,000 yards for
18 holes; in a competition in which less than 14 clubs are
allowed or the types of clubs are limited (such as an irons
tournament); or when scores are made on a course with no
USGA Course or Slope Rating.

25. Penalty For Not Posting

If you fail to post a score, the Handicap Committee may post the score or post a penalty score or adjust your USGA Handicap Index according to the USGA Handicap System Section 8-4 and 10-3.

26. HANDICAP ADJUSTMENT AND WITHDRAWAL

The Handicap Sub-Committee shall reduce or withdraw the handicap of a player who does not return all acceptable score, or otherwise does not observe the spirit of the USGA Handicap System.